

MICHAEL A. TUSINO

[REDACTED]
Milford, MA 01757
[REDACTED]

PROFESSIONAL EXPERIENCE:

Director/Building Commissioner

1/2012- present

City of Framingham – Inspectional Services
Reports to: The Mayor

Provide complete operational management and oversight of the activities of the Division in accordance with the strategic goals and objectives of the Administration. Direct the coordination and function of the following Division units: Plans Examiners, Permit Technicians, Building Inspectors, Zoning Enforcement Officers and Nuisance Inspectors. Interpret and enforce all regulations pertaining to building, plumbing, electrical, and mechanical, zoning and sign codes. Manage collaboration with other City departments and outside agencies and City Council. Develop and adopt policies and procedures for further clarification of the provisions of the applicable codes and ordinances. Manage assigned areas of responsibility, implementing goals, policies and priorities, evaluating division efficiencies, coordinating the review and approval processes and directing and monitoring all staff (17) functions. Monitor revenue (\$3 - \$5 million) and manage budget (\$1.2 million) annually.

Assistant Director/Building Commissioner

9/2007- 1/2012

Town of Framingham – Inspectional Services

Responsible for the direct supervision of 8 Union employees and provided significant direct contact with the public. Acted as Director in his absence. Assisted in budget preparation and presentations for Town Meetings. Provided technical expertise and assistance as well as field management to Building, Electrical, Plumbing, and Code Enforcement Inspectors. Reviewed and approved Building and Zoning permits. Responsible for all department Union negotiations and grievance issues.

Building Commissioner/ Zoning Enforcement Officer

8/96-9/2007

Town of Groton, MA

Complete management of a busy municipal Building/Zoning Department. Developed and implemented the goals of the department including budget preparation, financial management, permit tracking and reporting procedures. Oversaw commercial, industrial, and residential plan and permit review, and site inspections. Managed customer relations and served as a liaison to the Planning Board and Zoning Board of Appeals. Collaborated with Selectmen and other local and state officials to resolve zoning enforcement issues. Supervised a staff of five.

Property Rehabilitation Specialist (Consultant)
Town of Milford, MA

7/97- 2005

Served as Project Manager to implement the goals of a grant funded organization, including extensive client interface. Managed complex commercial and residential rehabilitation projects from inception to completion. Reviewed required work, prepared accurate cost estimates, developed job specifications and bid documents. Ensured the integrity of the bid process and award bids; strong understanding of state procurement laws and state and federal prevailing wage laws. Performed initial inspections for needs assessment and conducted progress inspections for all projects. Assisted Director in annual grant preparation and submittal.

Clerk of Works
Town of Milford, MA

6/1995 - 8/1996

Acted as Project Manager for a \$9 million addition and renovation project for the Milford Police Station. Ensured the project was completed on time and within budget by developing and implementing a timetable for site construction, monitoring the progress and quality of work and maintaining site records.

Building Commissioner/Zoning Enforcement Officer
Town of Hopedale, MA
(Part-time department)

6/1995 - 6/2012

Managed a part-time department including budget preparation and management. Performed all plan and permit review and site inspections and resolved violations. Supervised additional inspection staff and acted as the liaison to the Zoning Board of Appeals.

Construction Supervisor
Guaranteed Builders, E. Douglas MA

9/1984 - 6/1995

Responsible for the complete project management for the construction of commercial and residential properties. Principal liaison to architects, surveyors, engineers and other contracted personnel. Managed client relations. Supervised the construction of subdivision roadways. Developed and presented construction plans to municipalities which required extensive contact with local municipal officials including, Selectman, Planning and Zoning Board officials, DPW, Conservation Commission, and Board of Health officials. Supervised a large construction team.

EDUCATION

Continuing Education

As required by MGL, ongoing coursework and seminars for Building Official Certification renewal

Various coursework

Dean College, Franklin MA
Northeastern University, Boston, MA
Hall Institute of Technology, Providence RI

Blackstone Valley Regional Vocational Technical H.S., Upton, MA
Graduate of the Mechanical Drafting Vocational Program

ADDITIONAL FRAMINGHAM RESPONSIBILITIES

- *Served on Wireless Communications Facilities Zoning By-law committee.*
- *Voting member of the Mayor's Marijuana Advisory Team.*
- *Member of the Mayor's Environmental Task Force*
- *Served on the town wide parking study group.*
- *Served on the Sign By-law recodification committee.*
- *Served on the Zoning By-law recodification committee.*
- *Interim Director of Public Health 2/2015 - 1/2016.*
- *Member, School Building Committee - non -voting.*
- *Clerk, Owners' Project Manager Selection Committee -Fuller Middle School*
- *Member, Owners' Designer Selection Committee -Fuller Middle School.*

AFFILIATIONS, QUALIFICATIONS AND CERTIFICATIONS

- **President, Metro West Building Officials Association:** Conduct day to day responsibilities and carryout directives of the Board of Directors. Lobby on behalf of the membership. Schedule monthly training. Oversee budget and revenue functions for this municipal building official's association that represents 90+ communities. 2019, 2020.
- **Chairman, Metro West Building Officials:** Organizational oversight for municipal building officials representing 35 communities. 2005, 2006, 2007.
- **Commonwealth of Massachusetts:** Office of Public Safety & Inspections. Voting Member of the Existing Building Code Committee. 2021
- **Certified Building Commissioner:** Massachusetts Board of Building Regulations and Standards Certification
- **Construction Licenses:**
 - Massachusetts Construction Supervisor
- **O.S.H.A. Training**
 - Completed the Massachusetts required 10-hour job site safety training.
 - Completed the Massachusetts required 30-hour supervisors training.
- **Lead Safe Renovator:** Successfully attended training program and passed testing requirements per 40 CFR Part 745.225.
- **Instructor:** Lead and instruct construction classes for students preparing to take the Massachusetts Construction Supervisors License Exam.
- **Biosafety & Infectious Disease Training.** Attended training offered by the Harvard School of Public Health.
- **Supervised construction of utility and roadwork at the Weymouth Naval Air Station.**

Previously held licenses that I chose not to renew

- **Drain layer's Licenses: Cities:** Boston, Lawrence, Worcester, Quincy, Marlborough; **Towns:** of Arlington, Canton, Franklin, Haverhill, Milford and Stoughton
- **MA DEP Certified Septic System Inspector**
- **State of New Hampshire – Subsurface Septic Installer**
- **Septic System Installer's Licenses: Cities:** Haverhill, Worcester; **Towns:** Douglas, Holliston, Mashpee, Mendon, Millville, Plymouth, Sandwich, Shrewsbury, Uxbridge, and Walpole.